



## Oregon School Activities Association

25200 SW Parkway Avenue, Suite 1  
Wilsonville, OR 97070  
503.682.6722 fax: 503.682.0960 <http://www.osaa.org>



November 5, 2018

TO: Superintendents, Principals and Athletic Directors

FROM: Kyle Stanfield, Assistant Executive Director  
K.T. Emerson, Assistant Executive Director

SUBJECT: Update from the Computation of ADM Task Force – October 15, 2018

The Computation of ADM Task Force met at the OSAA Offices in Wilsonville on Monday, October 15, 2018 to start reviewing how the OSAA counts students for classification purposes. The task force was put together by the OSAA Executive Board after the most recent Classification and Districting Committee concluded. The OSAA Executive Board felt that a discussion and review of how students are counted and how those numbers play into classification and districting warranted creation of a task force. The Board felt that now, early in the classification time block, was the best time to convene a group to review so there was adequate time to implement potential changes for the 2022-26 Classification and Districting Committee.

The task force was welcomed by OSAA Executive Director Peter Weber along with OSAA staff members K.T. Emerson and Kyle Stanfield. As it was the task force's initial meeting, the OSAA staff solely focused on the charge, the current practice of how the OSAA computes ADM, areas of concern that have arisen over time and the goals of the task force.

Staff members K.T. Emerson and Kyle Stanfield went through the following documents with the task force:

- 1) The previous year's ADMr report provided by the Oregon Department of Education
- 2) The previous year's Free or Reduced Lunch Report provided by the Oregon Department of Education
- 3) The most up to date Child and Adult Care Food Program / Summer Food Service Program Report provided by the Oregon Department of Education
- 4) School participation report provided by OSAA member schools
- 5) The final Computation of ADM document that combines all the aforementioned information in one place that is assembled by the OSAA staff.

The task force then discussed the areas of concern that have been brought up during the past four years. The OSAA understands that the landscape of education has changed dramatically with more options in student choice and school structures. The ultimate goal of the task force is to find a way to count students equitably when it comes to classification and districting purposes. With the change in educational landscape the OSAA Executive Board wants to ensure that Association policy reflects those changes. Some areas of concern that were discussed were:

- 1) Small school model option
- 2) Alternative education options

The reports the OSAA receives, as well as the timing of those reports, was also an area of discussion. Using the most up to date and reflective reports of school numbers and demographics is imperative as we look to the future.

At the direction of the task force the OSAA will sit down with representatives from the Oregon Department of Education to review the current reporting and have a conversation about the OSAA goals and other ODE information that could prove beneficial to the OSAA process.

The Task Force set two future meeting dates (December 10, 2018; April 8, 2019). Currently those meetings are scheduled to be work sessions, but the task force invites feedback from member schools on the Computation of ADM process and areas the task force should address during its work.

**Written suggestions and proposals on any computation of ADM related subjects should be emailed to the OSAA ([kte@osaa.org](mailto:kte@osaa.org))**  
Any communication received by the OSAA will be shared with all task force members for review and discussion.