



Oregon School Activities Association

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TO: Superintendents, Principals and Athletic Directors

FROM: Kyle Stanfield, Assistant Executive Director
K.T. Emerson, Assistant Executive Director

SUBJECT: Update from the Computation of ADM Task Force – December 10, 2018

The Computation of ADM Task Force met at the OSAA Offices in Wilsonville on Monday, December 10, 2018 to continue to review how the OSAA counts students for classification purposes. The task force was put together by the OSAA Executive Board after the most recent Classification and Districting Committee concluded. The OSAA Executive Board felt that a discussion and review of how students are counted and how those numbers play into classification and districting warranted creation of a task force. The Board felt that now, early in the classification time block, was the best time to convene a group to review so there was adequate time to implement potential changes for the 2022-26 Classification and Districting Committee.

The task force was welcomed by OSAA Executive Director Peter Weber along with OSAA staff members K.T. Emerson and Kyle Stanfield.

The OSAA staff began the meeting with a review of the charge and progress from the initial meeting. Since the October meeting, the OSAA staff met with Brian Reeder of the Oregon Department of Education (ODE) to discuss several topics related to ADM, the current use by the OSAA, reports provided by schools, etc. The meeting was very informational for the staff on how ODE processes work.

The Task Force had discussion on the following topics. The Task Force is looking for feedback on the following topics.

- 1) Associate Member school students - At the current time, the OSAA does not have a process where Associate Member school students are counted back towards a school's ADM. The school only counts the student if the student participates in athletics or activities. The information collected from ODE indicates that only the Associate Member would have that information as limited documentation is provided to the home district.
Should the OSAA ask Associate Member schools to report which Full Member school each of their students would belong to? Should the OSAA add those students to a school's ADM?
- 2) Due to the volatility and options for seniors, some states have removed the accounting of seniors when it comes to classification and districting. The staff reviewed enrollments of grades 9-11 to see if those numbers more accurately reflected a school's population because there are less variables that would take them away from school.
Should the OSAA only count grades 9-11 when reviewing ADM numbers?
- 3) The Task Force was interested in other information that ODE could provide pertaining to the reflection of school communities. Whether that's additional information on Free / Reduced Lunch, poverty information, report card information, etc. The group is interested to see if there is a more reflective variable, or a variable that could be created, that would better reflect a school's population compared to its counterparts.
What other information, outside of Free and Reduced Lunch/Summer Mealtime Program, should the OSAA consider when determining a variable for Computation of ADM?
- 4) The Task Force reviewed a longitudinal study provided by ODE that gave school ADMr since 2006/07 so the group could see enrollment trends across districts and schools. The Task Force is interested in reviewing a school's three-year average ADMr to see if it could remove the variance of a large or small class within a school that could affect placement on a given year.
Should the OSAA use a three-year average when it comes to the Computation of ADM to smooth out possible jumps or dips in school enrollments?

The Task Force reiterated the importance that any information used for Classification and Districting purposes be available for public consumption. During these processes, it's vitally important to remain transparent and have a single place of reporting for consistency.

The Task Force set two future meeting dates (February 4, 2019; April 8, 2019). Currently those meetings are scheduled to be work sessions, but the task force invites feedback from member schools on the Computation of ADM process and areas the task force should address during its work.

Written suggestions and proposals on any computation of ADM related subjects should be emailed to the OSAA (kte@osaa.org)
Any communication received by the OSAA will be shared with all task force members for review and discussion.